

REDDITCH BOROUGH COUNCIL

Business Transformation

Rounded to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>New & Existing Properties</u>				
Renaming an existing street (additional £61 for each premise)	269.00	0.00%	0.00	269.00
Renaming (where the premise is not also numbered) or re-numbering a premise (additional £24 for each additional adjoining premise)	133.00	0.00%	0.00	133.00
*Adding a name of renaming a premise (where the premise is also numbered)	26.00	0.00%	0.00	26.00
Additional charge where this includes naming of a building (e.g. block of flats)	67.00	0.00%	0.00	67.00
Naming a new street (additional £61 for each premise)	269.00	4.83%	13.00	282.00
Naming and numbering new premises (£24 for each additional adjoining premise)	133.00	5.26%	7.00	140.00
Confirmation of address to solicitors/conveyancers/occupiers or owners	26.00	3.85%	1.00	27.00
Additional charge where this includes naming of a building (e.g. block of flats)	67.00	4.48%	3.00	70.00

Comments

The title "New Properties" to be changed to "New & Existing Properties"
 Deleting top 4 charges as the new titles states "New & Existing Properties"

REDDITCH BOROUGH COUNCIL

Customer Access & Financial Support

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease	Proposed charge from 2019 £
<u>Revenues</u>				
<u>Court Costs</u>				
Council Tax				
Summons	56.10	-4.46%	-2.50	53.60
Liability Order	28.60	0.00%	0.00	28.60
Magistrates Court Fee	3.10	-83.87%	-2.60	0.50
NDR				
Summons	56.10	-4.46%	-2.50	53.60
Liability Order	28.60	0.00%	0.00	28.60
Magistrates Court Fee	3.10	-83.87%	-2.60	0.50
Property Services (all exclusive of VAT)				
Minor Land Sales Request for Information	49.10	3.00%	1.50	50.60
Minor Land Sales Full Application	359.90	3.00%	10.80	370.70
Advertising - Estimated Fee	610.70	3.00%	18.30	629.00
Surveyors Fees - Estimated Fee	490.80	3.00%	14.70	505.50

Comments

A reduction in Summons costs is proposed following an assessment of staff time and this revised level covers all associated costs
 There is no increase proposed in the Liability Orders
 The Magistrates Courts have advised of a new charge of 50p to be levied on any summons
 The property services costs are proposed to increase by inflation to fund associated increases in general costs

REDDITCH BOROUGH COUNCIL

Community Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease	Proposed charge from 2019 £
<u>Private Sector Housing</u>				
House Fitness Inspections	119.00	3.36%	4.00	123.00
Registration of housing in multiple occupation: per occupant	100.00	4.00%	4.00	104.00
Service and Administration of Improvement, Prohibition, Hazard Awareness or Emergency Measures Notices under Housing Act 2004, per hour	30.00	6.67%	2.00	32.00
Enforcement of Statutory Notices, Supervision of Work in Default etc				Actual + officer p/hr + 10% admin
<u>Lifeline</u>				
Installation Fee - New Charge (Private & HRA)	50.00	2.00%	1.00	51.00
Alarms private user pre April 2004 x 52 weeks*	2.60	0.00%	0.00	2.60
Community Alarm Hire Private/self funder x 52 weeks	4.00	2.50%	0.10	4.10
GSM Alarm Hire	5.80	1.72%	0.10	5.90
GPS Tracker Hire	6.75	2.22%	0.15	6.90
Key safes types 1 and 2	Manufacturers cost + 17% admin fee			Manufacturers cost + 17% admin fee
Replacement Pendant	Actual cost + 17% admin fee			Actual cost + 17% admin fee
*This is a lifetime set price and cannot be increased				

Comments

Based on statutory fees or cost recovery with an inflationary increase

In respect of the Valuation fee we have been informed that from September19 the charge made by the external valuer will increase to £225.

Description change (per hour)

<u>Hire Products</u>				
Hire of smoke alarm per week	1.30	3.85%	0.05	1.35
CO2 Detector per week	1.30	3.85%	0.05	1.35
Bogus Caller Panic Button	1.30	3.85%	0.05	1.35
Flood Detector	1.30	3.85%	0.05	1.35
Falls Detector	1.30	3.85%	0.05	1.35
Additional pendant	1.30	3.85%	0.05	1.35

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease	Proposed charge from 2019 £
<u>Dial a Ride Service</u> Minibus - single journey Concessionary fare	2.50 2.00	4.00% 5.00%	0.10 0.10	2.60 2.10
<u>Shopmobility</u> Annual registration fee Daily Charge (Redditch resident) Daily Charge (Non resident) Escort fee (starting Jan 2018) Pay as you go Wheelchair Hire - per day Wheelchair Hire - per week Wheelchair Hire - per month	10.00 2.00 3.00 2.00 5.00 5.00 20.00 70.00	0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	10.00 2.00 3.00 2.00 5.00 5.00 20.00 70.00
<u>Comments</u> The fees are based on full cost recovery and the Proposal to raise charges by between 2 - 3 % based on salary and inflationary increases. In respect of hire charges consideration is given to market forces as well as cost recovery for the initial purchase and ongoing maintenance of the product. Shopmobility: No increase is proposed. Consultation with users and analysis of customer data over the last 12 months has shown that any additional increase is likely to impact on usage and have an overall negative impact of income. The data on the dashboard already shows that there has been a reduction in users of the service in the last few months. The drop in usage is a consequence of Marks & Spencer closing in the shopping centre.				

REDDITCH BOROUGH COUNCIL

Corporate

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Photocopying per copy</u>				
A4 (black & white)	0.30	0.00%	0.00	0.30
A4 (colour)	0.40	0.00%	0.00	0.40
A3 (black & white)	0.40	0.00%	0.00	0.40
A4 binding	2.00	0.00%	0.00	2.00
A4 plastic cover	1.30	0.00%	0.00	1.30
A3 (colour)	0.70	0.00%	0.00	0.70
A2 (black and white)	0.60	0.00%	0.00	0.60
A2 (colour)	Variable rate			Variable rate
A1 (black and white)	1.10	0.00%	0.00	1.10
A1 (colour)	Variable rate			Variable rate
A0 (black and white)	2.10	0.00%	0.00	2.10
A0 (colour)	Variable rate			Variable rate
<u>Other Corporate Charges</u>				
Copy P60	5.90	0.00%	0.00	5.90
Replacement ID badge	5.90	0.00%	0.00	5.90
Attachment of Earnings per deduction	1.10	0.00%	0.00	1.10

Comments

REDDITCH BOROUGH COUNCIL

Environmental

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p><u>Bulky Household Waste</u></p> <p>The Bulky Service operates based on a standard unit price based on size and weight, with collection from the boundary of the property with the public highway. 1 Unit is equivalent to an under unit appliance, and this measure is multiplied up for multiple or larger items and items that cannot be lifted by two people will need to be quoted seperately.</p> <p>Bulky collection - per single unit* *Dependant on size, these items charged for as a multiple of units. Items that are classed by WCC as non domestic waste</p> <p>Items not on the boundary of the property</p> <p>Mechanically Sweep Private Road / Car Park - Mini Sweeper per Hour Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour Orange sacks each Garden Waste Collection Service - new charge Garden Waste Set up fee - new charge Re-issue of service - new charge</p> <p><u>MOT</u> Class 4 (car) Class 7 (van) Class 5 vl (minibus)</p> <p>VOSA have yet to set a revised charge. Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.</p> <p><u>Supplies Service</u> On cost for cash sales Logs per cubic metre per bag</p>	<p>8.50</p> <p>Quotation</p> <p>Quotation</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>45.00</p> <p>20.00</p> <p>40.00</p> <p>Set by VOSA Set by VOSA Set by VOSA</p> <p>0.30</p> <p>19.10</p>	<p>0.00%</p> <p></p> <p></p> <p>0.00%</p> <p>0.00%</p> <p>0.00%</p> <p>0.00%</p> <p>0.00%</p> <p></p> <p></p> <p>0.00%</p> <p>0.00%</p>	<p>0.00</p> <p></p> <p></p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p></p> <p></p> <p>0.00</p> <p>0.00</p>	<p>8.50</p> <p>Quotation</p> <p>Quotation</p> <p>0.00</p> <p>0.00</p> <p>0.00</p> <p>45.00</p> <p>20.00</p> <p>40.00</p> <p>Set by VOSA Set by VOSA Set by VOSA</p> <p>0.30</p> <p>19.10</p>

Comments

Remove the fee for the sale of logs as this service is no longer provided. Cordwood timber sales are carried out - these are not for a set or quantity, they are infrequent and are completed through price negotiation.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Crematorium/Cemetery</u>				
Interment				
Full earth interment under 1 year (non resident only)	0.00	0.00%	0.00	0.00
Full earth interment under 1 year (Redditch resident)	No Charge			No Charge
Interment 1 year to 17 (inc) years (non resident only)	0.00	0.00%	0.00	0.00
Interment 1 year to 17 years (inc) (Redditch Resident)	No Charge			No Charge
Interment 18 years and over*				
Single Depth	613.00	2.12%	13.00	626.00
Double Depth	613.00	2.12%	13.00	626.00
Interment of cremated remains *	204.00	1.96%	4.00	208.00
Interment of cremated remains - non resident under 18 years	No Charge			No Charge
Interment of cremated remains (Redditch Resident under 18 years only)	No Charge			No Charge
Scattering cremated remains in grave or in rose/memorial garden (roll back turf)	85.00	2.35%	2.00	87.00
<u>Charges for Burials</u>				
Exclusive Right of Burial for 75 years				
In adult size grave	1,543.00	2.20%	34.00	1,577.00
In babies grave	265.00	2.26%	6.00	271.00
In child's grave (4 x 2)	282.00	2.13%	6.00	288.00
In ashes grave	590.00	2.20%	13.00	603.00
<u>Extending Rights in existing grave for 25 years</u>				
In existing full earth grave	440.50	2.16%	9.50	450.00
In child's grave	93.50	2.67%	2.50	96.00
In ashes grave	171.50	2.04%	3.50	175.00
Assignment / Transfer of Exclusive Right	100.00	2.00%	2.00	102.00
Certified copy of entry in Register of Burials	21.80	2.29%	0.50	22.30
Disinterment of Remains - Cremated Remains	536.10	2.22%	11.90	548.00
<u>Cemetery Memorials</u>				
Memorial application administration fee	100.00	2.00%	2.00	102.00

Comments

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Cremation related fees</u>				
Direct Cremation 18+ years 08:30am & 08:45am	410.00	2.44%	10.00	420.00
Cremation 17 years and under	No Fee			No Fee
Cremation 18+ years 09:00am Only	535.00	7.48%	40.00	575.00
Cremation 18+ years 09:30am 10:15 am	595.00	8.40%	50.00	645.00
Cremation 18+ years 11am onwards	695.00	7.19%	50.00	745.00
None Resident Cremation Fees				
Cremation 18+ years 9:00 am service only	635.00	6.30%	40.00	675.00
Cremation 18+ years 09:30am 10:15 am	695.00	7.19%	50.00	745.00
Cremation 18+ years 11am onwards	795.00	6.29%	50.00	845.00
Weekday scattering of ashes from other Crematoria	60.00	-100.00%	-60.00	0.00
Weekend scattering of ashes from other Crematoria	77.00	-100.00%	-77.00	0.00
Certified extract from Register of Cremations	22.00	2.27%	0.50	22.50
Replacement certificate of cremation	11.50	2.17%	0.30	11.80
Organist's fee	55.00	0.00%	0.00	55.00
Extra Service Time in Chapel	171.00	2.34%	4.00	175.00
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	237.00	2.11%	5.00	242.00
Use of Chapel for burial service (RBC Cemeteries)	171.00	2.34%	4.00	175.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 8.30 and 9.00 am	535.00	7.48%	40.00	575.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.30 and 10.15 am	595.00	8.40%	50.00	645.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 11.00 am onwards	695.00	7.19%	50.00	745.00
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	79.00	2.53%	2.00	81.00
Late arrival at Crematorium (only if service runs into next time slot)	171.00	2.34%	4.00	175.00
Cremation of a body part where the original cremation was elsewhere -	156.00	1.92%	3.00	159.00

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Caskets</u>				
Wooden cremated remains casket	112.00	1.79%	2.00	114.00
<u>Wesley music additional options</u>				
CD of chapel service (tbc)	58.00	3.45%	2.00	60.00
DVD of Chapel service (tbc)	70.00	2.86%	2.00	72.00
Webcast of Chapel service (tbc)	83.00	3.61%	3.00	86.00
<u>Memorials</u>				
Book of Remembrance - Name + 1 line	89.10	2.13%	1.90	91.00
Each additional line in the Book	33.40	1.80%	0.60	34.00
Miniature Book of Remembrance - Name + 1 line	78.00	2.56%	2.00	80.00
Remembrance Card - Name + 1 line	39.10	2.30%	0.90	40.00
Additional lines in miniature and cards	27.90	2.15%	0.60	28.50
Crests - Floral depiction	55.70	2.33%	1.30	57.00
- Badge or other	66.90	1.64%	1.10	68.00
Bench with 10 year lease & top rail engraving (max 40 letters) -	831.00	2.17%	18.00	849.00
Bench with 10 year lease & standard silver plaque (max 60 letters) -	790.00	2.15%	17.00	807.00
Bench replacement plaque - £110.00	114.00	1.75%	2.00	116.00
<u>Wall Plaques – Internal</u>				
Indoor single (12" x 3") - 5 year lease	188.70	2.28%	4.30	193.00
Indoor single (12" x 3") - 10 year lease	300.10	2.30%	6.90	307.00
Indoor single (12" x 3") - 20 year lease	411.50	2.19%	9.00	420.50
Indoor double (12" x 6") - 5 year lease	300.10	2.30%	6.90	307.00
Indoor double (12" x 6") - 10 year lease	411.50	2.19%	9.00	420.50
Indoor double (12" x 6") - 20 year lease	522.90	2.12%	11.10	534.00
<u>Outdoor Wall Plaques</u>				
5 year lease	211.10	2.32%	4.90	216.00
10 year lease	322.50	2.33%	7.50	330.00
20 year lease	433.80	2.12%	9.20	443.00
Photo or motif	177.60	2.48%	4.40	182.00

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Bird Bath Memorial</u>				
5 year lease				
Size 1 - small	200.60	2.19%	4.40	205.00
Size 2	222.80	2.33%	5.20	228.00
Size 3	245.10	2.41%	5.90	251.00
Size 4	267.30	2.13%	5.70	273.00
Size 5 - large	289.60	2.21%	6.40	296.00
10 year lease				
Size 1 - small	312.00	2.24%	7.00	319.00
Size 2	334.20	2.33%	7.80	342.00
Size 3	356.50	2.10%	7.50	364.00
Size 4	378.70	2.19%	8.30	387.00
Size 5 - large	401.00	2.24%	9.00	410.00
20 year lease				
Size 1 - small	423.30	2.29%	9.70	433.00
Size 2	445.60	2.11%	9.40	455.00
Size 3	467.90	2.16%	10.10	478.00
Size 4	490.10	2.22%	10.90	501.00
Size 5 - large	512.40	2.26%	11.60	524.00
<u>Motif</u>	111.40	2.33%	2.60	114.00
<u>Additional inscription on plaque</u>	138.60	2.45%	3.40	142.00
<u>Comments</u>				
Weekday scattering of ashes from other Crematoria/Weekend scattering of ashes from other Crematoria - Delete charge				

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Memorial Plaque extension fee 5 years ONLY</u>	139.30	1.94%	2.70	142.00
Withdrawn option to extend for 10 and 20 years due to the lack of space and price people will pay				
<u>Indoor Memorial Tree</u>				
Standard Leaf - 3 year lease - new charge	65.00	2.31%	1.50	66.50
Additional Leaves - new charge	45.00	2.22%	1.00	46.00
<u>Memorial Vaults</u>				
Double Unit - 20 year lease including first interment and casket	1,250.00	2.16%	27.00	1,277.00
2nd interment of remains including casket	172.00	2.33%	4.00	176.00
Inscribed tablet upto 80 letters	140.00	2.14%	3.00	143.00
Additional Letters (per letter)	4.00	2.50%	0.10	4.10
Standard Motif	100.00	2.00%	2.00	102.00
Photo of 1 person	120.00	2.50%	3.00	123.00
Photo of 2 people	190.00	2.11%	4.00	194.00
Photo of 3 people	245.00	2.04%	5.00	250.00
Other items are available but will be quoted individually	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY
<u>Memorial Posts</u>				
Memorial plaque - 3 year lease	240.00	2.08%	5.00	245.00
Motif	45.00	2.22%	1.00	46.00
Replacement Plaque	120.00	2.50%	3.00	123.00
<u>Private Memorial Garden</u>				
Including memorial - 20 year lease	1,600.00	2.19%	35.00	1,635.00
<u>Purchase of memorial plaque (bronze)</u>	180.00	2.22%	4.00	184.00
Road Closures	85.00	0.00%	0.00	85.00
<u>Parking Fines PCN's On Street - statutory</u>				
Set by Statute				
Certain Contraventions	70.00	0.00%	0.00	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00
Other Contraventions	50.00	0.00%	0.00	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00
These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)				

Comments

REDDITCH BOROUGH COUNCIL

Housing Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Dispersed Units</u>				
Water charge - per week	5.10		0.20	5.30
Minimum Charge	13.80		0.40	14.20
Maximum Charge	14.90		0.50	15.40
<u>Service Charges</u>				
Three Storey Flats*	7.30		0.20	7.50
Woodrow Estate	3.80		0.10	3.90
Evesham Mews	6.30		0.20	6.50
St David's House	27.60		0.80	28.40
Queen's Cottages	27.60		0.80	28.40
Replacement Key Fobs (each)	11.50		-6.50	5.00
<u>Sheltered Scheme (VAT inclusive)</u>				
Use of washing machines	2.60		0.10	2.70
Use of drying machines	2.20		0.10	2.30
Use of guest bedrooms per night	15.40		9.60	25.00
Use of communal lounge	11.50		0.50	12.00
<u>St David's House</u>				
Heating charge	8.70		0.30	9.00
Water charge	4.40		0.10	4.50
Laundry Charge	6.60		0.20	6.80
<u>Mendip House</u>				
Gas boiler and cooker F1/B3	9.70		0.30	10.00
Gas boiler and cooker F1/1(B)	11.50		0.40	11.90
<u>Bredon House</u>				
Gas boiler and cooker F1/1(A)	8.70		0.30	9.00
Gas boiler and cooker F1/1(B)	8.70		0.30	9.00
Gas boiler and cooker F3/BS	8.70		0.30	9.00
Gas boiler and cooker F1/2P	9.90		0.30	10.20
<u>Malvern House</u>				

Gas boiler and cooker F1/BS	8.80		0.30	9.10
Gas boiler and cooker F1/1	9.50		0.30	9.80
Gas boiler and cooker F1/2	10.00		0.30	10.30
<u>Mendip House</u>				
Gas boiler & electric cooker F1/B3	8.10		0.30	8.40
Gas boiler & electric cooker F1/1	10.10		0.30	10.40
<u>Bredon House</u>				
Gas boiler & electric cooker F1/1(A)	6.20		0.20	6.40
Gas boiler & electric cooker F1/1(B)	6.30		0.20	6.50
Gas boiler & electric cooker F3/BS	6.30		0.20	6.50
Gas boiler & electric cooker F1/2P	7.20		0.20	7.40
<u>Malvern House</u>				
Gas boiler & electric cooker F1/BS	6.40		0.20	6.60
Gas boiler & electric c ooker F1/1	6.50		0.20	6.70
Gas boiler & electric cooker F1/2	7.40		0.20	7.60
<u>Garage Rents</u>				
Garages	8.70		0.50	9.20
Car Ports	3.30		0.10	3.40
Non Council Tenants plus VAT	10.50		above plus VAT	above plus VAT

Comments

There are certain restrictions that we cannot make a profit out of charge eg water charges following a recent challenge in court.

It is planned that there will be a detailed exercise undertaken in 2019/20 to understand the true cost of services across housing. It will also look at the inbalance of how some service charges such as cleaning various across schemes.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Rechargeable Repairs</u>				
Boarding up a domestic property:				
Minimum charge	23.80		0.00	23.80
Maximum charge	Full cost			Full cost
Glazing:				
Minimum charge	49.70		0.00	49.70
Maximum charge	Full cost			Full cost
Lock replacement:				
Minimum charge	27.60		0.00	27.60
Maximum charge	Full cost			Full cost
Larger repairs (eg door, w/c replacement):				
Minimum charge	One third			One third
Maximum charge	Full cost			Full cost
Out of Hours call out	37.40		0.00	37.40
<u>St Davids House Luncheon Club</u>				
Residents	4.40		0.10	4.50
Non Residents (Over 60) (inc VAT)	5.60		0.00	5.60
All Others (inc VAT)	6.80		0.00	6.80
Drinks	0.60		0.05	0.65
<u>Home Support Service</u>				
Weekly well being telephone call	4.20		0.10	4.30
Weekly well being home visit	8.00		0.30	8.30
Weekly Individual Support visiting service	15.90		0.50	16.40
<u>Tenants' Support - St David's House/Queen's Cottages</u>				
Full Charge	39.50		1.20	40.70
<u>Landlords References</u>				
Landlords References	57.40		2.60	60.00

Comments

It is planned that there will be a detailed exercise undertaken in 2019/20 to understand the true cost of services across housing. It will also look at the inbalance of how some service charges such are cleaning various across schemes.

Officers will be bringing forward a committee report to future committee and it will deal with the handbook and recharging policy.

REDDITCH BOROUGH COUNCIL

Legal, Equalities and Democratic Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Legal Costs</u>				
Legal work - General hourly rate		0.00%	140.50	140.50
Legal Consent - Admin Fee		0.00%	25.00	25.00
Mortgage Redemption Fee	64.70	3.00%	1.90	66.60
Second Mortgage questionnaire	44.40	3.00%	1.30	45.70
Surrender of Garage Lease	73.90	3.00%	2.20	76.10
Discount questionnaire	33.70	3.00%	1.00	34.70
Leasehold Questionnaire	77.90	3.00%	2.30	80.20
Notice of Postponement during Right to Buy	24.60	3.00%	0.70	25.30
Notice of Postponement post Right to Buy	33.70	3.00%	1.00	34.70
Re-mortgage	57.80	3.00%	1.70	59.50
Consent for alterations to former Council house/flat	149.80	3.00%	4.50	154.30
Retrospective Consent for alterations to former Council house/flat	187.30	3.00%	5.60	192.90
Garden licence - initial administration fee (plus annual fee)	103.90	130.00%	135.10	239.00
WayLeave Agreement	155.90	130.00%	202.70	358.60
Deed of Grant/Easement	364.90	3.00%	10.90	375.80
* Licence to Assign	364.90	3.00%	10.90	375.80
* Rent Deposit Deed	364.90	3.00%	10.90	375.80
* Authorised Guarantee Agreement	364.90	3.00%	10.90	375.80
* Licence for Alterations	364.90	3.00%	10.90	375.80
* Licence to Sub-let	364.90	3.00%	10.90	375.80
* Deed of Variation	364.90	3.00%	10.90	375.80
* Grant of Lease	493.50	3.00%	14.80	508.30
* Extended Lease	493.50	3.00%	14.80	508.30
* Deed of Surrender	364.90	3.00%	10.90	375.80
<p>* Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00</p>				

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
Tenancy at Will	364.90	3.00%	10.90	375.80
Renewal of Lease	364.90	3.00%	10.90	375.80
Minor land sales - legal fees upto the value of £1000	493.50	0.00%	0.00	493.50
Major land sales - legal fees £10000+	0.5% of the purchase price, with a minimum charge of £500.00			
Major land sales - legal fees £50000+	0.5% of the purchase price, with a minimum charge of £750			
Deed of release of covenant	0.5% of the release consideration with a minimum of £750			
Footpath Diversion Orders	2,011.90	3.00%	60.40	2,072.30
Freehold reversions - admin fee	364.90	3.00%	10.90	375.80
Copy of lease (up to 25 pages)				
Copies of RTB service charges (up to last three years)				
Extra copies of valuation - S.125 Notice				

Comments

Legal Consent - Admin Fee - New charge to cover legal officer/solicitors rates, admin assistances, copying and postage and overheads for simple, non-procontracted consents and certificates for property Garden licence and Wayleave agreement - significant increase of 130% proposed. Previous fee reflected initial admin fee, but the new fee reflects all legal costs for a minimum of 1-2 hours' work
Deed of variation and unilateral undertaking - increase of 2% proposed to reflect planning solicitor charges within Legal Services.
Where specific changes have not been proposed we consider it is appropriate to reflect inflation for charging in 2019/20.
Minor land sales - remains unchanged, as a percentage of the potential cost of up to £10,000 we feel this remains a fair charge.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
Section 106				
Private Owner	500.30	3.00%	15.00	515.30
Each additional unit added (up to a maximum of £1,500) *	62.70	3.00%	1.90	64.60
100% Affordable housing schemes	939.00	2.00%	18.80	957.80
Deed of Variation **	356.90	2.00%	7.10	364.00
Fee for agreeing a unilateral undertaking	356.90	2.00%	7.10	364.00
<p>* Please note that for complex 106 agreements charges may be calculated based at the Law Society regional rates for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500 ** This new head of charge is required as variations to S106 agreements were rare but are becoming more frequent and this enables the charge to be published and this enables the charge to be published. The rate is the same as that for a similar type of planning agreement, for consistency.</p>				
LOCAL LAND CHARGES				
Search Type				
Official Certificate of Search (LLC1) only	27.60	3.00%	0.80	28.40
CON29R Enquiries of Local Authority (2007)				
- Residential	101.30	4.90%	5.00	106.30
- Commercial	144.70	4.35%	6.30	151.00
Standard Search Fee: LLC1 and CON 29R combined				
- Residential	128.80	4.60%	5.90	134.70
- Commercial	172.30	4.20%	7.20	179.50
CON 290 Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	12.70	3.00%	0.40	13.10
(Questions 7,10,12,13,14,16-21) per question	6.40	3.00%	0.20	6.60
(Question 22)	25.40	5.00%	1.30	26.70
(Question 4)	13.80	6.50%	0.90	14.70
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	49.80	3.00%	1.50	51.30
Each additional parcel of land (LLC1 and CON29R)	23.30	3.00%	0.70	24.00
Refresher Search	40.20	3.00%	1.20	41.40
Expedited (within 48 hrs)	31.80	3.00%	1.00	32.80
Comments				
<p>Con29 - higher percentage increases are required to incorporate the uplift imposed by the County Council on their element of the charges Q4 & Q22 - as Con29</p>				

REDDITCH BOROUGH COUNCIL

Leisure & Cultural Services

Roundings are to the nearest 10p.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>FOOTBALL - ADULT (INC. CHANGING FACILITIES)</u>				
Abbey Stadium/Ipsley/Old Forge/Greenlands				
Charge	93.70	2.50%	2.30	96.04
Concession 25	70.30	2.50%	1.80	72.06
Concession 50	46.85	2.50%	1.20	48.02
<u>FOOTBALL - JUNIOR (INC. CHANGING FACILITIES)</u>				
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands/Kingsley				
Charge	47.70	2.50%	1.20	48.89
Concession 25	35.80	2.50%	0.90	36.70
Concession 50	23.85	2.50%	0.60	24.45
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands. Without changing facilities.				
Charge	31.75	2.50%	0.80	32.54
Concession 25	23.80	2.50%	0.60	24.40
Concession 50	15.90	2.50%	0.40	16.30
Small Sided Football				
Charge	15.85	2.50%	0.40	16.25
Concession 25	11.90	2.50%	0.30	12.20
Concession 50	7.95	2.50%	0.20	8.15

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
SPORTS DEVELOPMENT CHARGES				
Adult fitness Sessions	3.40	0.00%	0.00	3.40
Community exercise class	3.30	0.00%	0.00	3.30
Health & Well Being Sessions	2.30	43.48%	1.00	3.30
Curriculum Cost	23.15	8.00%	1.90	25.00
Schools Hire – lunchtime / after school sessions	23.15	0.00%	0.00	23.15
Inclusive Activities	3.15	0.00%	0.00	3.15
PSI Falls Prevention	3.15	-4.76%	-0.20	3.00
Activity Referral	17.85	-4.76%	-0.90	17.00
Junior Sports Sessions	5.90	0.00%	0.00	5.90

Comments

Football fees and charges proposed to increase by 2.5% based on CPI average to ensure best value service delivery against increased expenditure (see above)

School curriculum & after school costs (no increase last year) to increase available provision as costs of deliverers increase. After school cost to haneg top per head, per child to give schools greater flexibility.

Allotment fees and charges proposed to increase by 2.5% based on CPI average to ensure best value service delivery against increased expenditure.

Health and Well Being, PSI Falls Prevention and Activity Referral have revised to reflect the current charges incurred by the service.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Allotment Charges</u>				
<u>Large (<254m2)</u>				
Water	116.40	2.50%	2.90	119.31
No Water	84.25	2.50%	2.10	86.36
Concession 25 Non Water	63.15	2.50%	1.60	64.73
Concession 50 Non Water	42.10	2.50%	1.10	43.15
<u>Medium (>177<254m2))</u>				
Water	87.90	2.50%	2.20	90.10
No Water	57.50	2.50%	1.40	58.94
Concession 25 Non Water	43.15	2.50%	1.10	44.23
Concession 50 Non Water	28.75	2.50%	0.70	29.47
<u>Small (>177m2)</u>				
Water	60.60	2.50%	1.50	62.12
No Water	33.45	2.50%	0.80	34.29
Concession 25 Non Water	25.10	2.50%	0.60	25.73
Concession 50 Non Water	16.75	2.50%	0.40	17.17
<u>Redditch Outdoor Events & Outdoor Fitness– Hire of Parks and Open Spaces</u>				
<u>Outdoor Event Space</u>				
<u>Small Attendance = 0-100</u>				
Commercial Rates	50.00	3.00%	1.50	51.50
Concession 50	25.00	0.00%	0.00	25.00
Concession 75	12.50	0.00%	0.00	12.50
<u>Medium 101- 499</u>				
Commercial Rates	100.00	3.00%	3.00	103.00
Concession 50	50.00	0.00%	0.00	50.00
Concession 75	25.00	0.00%	0.00	25.00
<u>Large 500+</u>				
Commercial Rates	150.00	3.00%	4.50	154.50
Concession 50	75.00	0.00%	0.00	75.00
Concession 75	37.50	0.00%	0.00	37.50
<u>Outdoor Fitness Session - Commercial</u>				
<u>Summer Fee (Apr to Sept)</u>				
Commercial Rates Per Day	401.85	0.00%	0.00	401.85
Concession 25	301.40	0.00%	0.00	301.40
Concession 50	200.90	0.00%	0.00	200.90

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Winter Fee (Oct to Mar)</u>				
Commercial Rates Per Day	172.00	0.00%	0.00	172.00
Concession 25	129.00	0.00%	0.00	129.00
Concession 50	86.00	0.00%	0.00	86.00
<u>Annual Fee</u>				
Commercial Rates Per Day	459.05	0.00%	0.00	459.05
Concession 25	344.30	0.00%	0.00	344.30
Concession 50	229.55	0.00%	0.00	229.55
<u>Parks and Open Spaces Hire</u>	420.00	0.00%	0.00	420.00
<u>Summer Fee (Apr to Sept) One day maximum usage per week</u>	315.00	0.00%	0.00	315.00
Concession 25	210.00	0.00%	0.00	210.00
Concession 50	682.50	0.00%	0.00	682.50
<u>Summer Fee (Apr to Sept) Two days maximum usage per week</u>	511.90	0.00%	0.00	511.90
Concession 25	341.25	0.00%	0.00	341.25
Concession 50	735.00	0.00%	0.00	735.00
<u>Summer Fee (Apr to Sept) Three days maximum usage per week</u>	551.25	0.00%	0.00	551.25
Concession 25	367.50	0.00%	0.00	367.50
Concession 50				
	210.00	0.00%	0.00	210.00
<u>Winter Fee (Oct to Mar) One day maximum usage per week</u>	157.50	0.00%	0.00	157.50
Concession 25	105.00	0.00%	0.00	105.00
Concession 50	420.00	0.00%	0.00	420.00
<u>Winter Fee (Oct to Mar) Two days maximum usage per week</u>	315.00	0.00%	0.00	315.00
Concession 25	210.00	0.00%	0.00	210.00
Concession 50	630.00	0.00%	0.00	630.00
<u>Winter Fee (Oct to Mar) Three days maximum usage per week</u>	472.50	0.00%	0.00	472.50
Concession 25	315.00	0.00%	0.00	315.00
Concession 50				
	546.00	0.00%	0.00	546.00
<u>Annual Fee One day maximum usage per week</u>	409.50	0.00%	0.00	409.50
Concession 25	273.00	0.00%	0.00	273.00
Concession 50	892.50	0.00%	0.00	892.50
<u>Annual Fee Two days maximum usage per week</u>	669.40	0.00%	0.00	669.40
Concession 25	446.25	0.00%	0.00	446.25
Concession 50	1,050.00	0.00%	0.00	1,050.00
<u>Annual Fee Three days maximum usage per week</u>	787.50	0.00%	0.00	787.50
Concession 25	525.00	0.00%	0.00	525.00
Concession 50				

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p>Bandstand Hire T/centre Commercial Rates per day Community Rates per day Charities / Not for Profit Organisations per day</p> <p>Band Stand <u>Criteria and eligibility guidance notes attached in events toolkit</u></p> <p>Additional Costs for Outdoor Event Space: 1 Set up and Clearance charged @ 50% of applicable rate 2 Any event in excess of 1999 attendees is STN</p> <p>Additional Costs for Outdoor Fitness Space: 1 Set up and Clearance charged @ 50% of applicable rate</p>	<p>Price on application 27.60 27.60</p>	<p>0.00% 0.00%</p>	<p>0.00 0.00</p>	<p>Price on application 27.60 27.60</p>
<p><u>Comments</u></p> <p>Outdoor Fitness fees and charges propose no increase to encourage more clubs and activities to use our parks and green spaces in 19/20 year. Outdoor events space hire at small, medium and large scale have all had their corpportae rates increased in line with RPI (3%). All other category of charges remain unchanged asa precaution due to considerable concerns raised about affordability by community forum after completion of fees and charges changes implemented in 2018/19.</p>				
<p><u>CIVIC SUITE COMMERCIAL CHARGES</u></p>				
<p><u>Committee Room 1:</u></p>				
<p>4 hour minimum - Standard Concession 25 Concession 50 Concession 75</p>	<p>55.70 41.80 27.85 13.95</p>	<p>3.00% 3.00% 3.00% 3.00%</p>	<p>1.70 1.30 0.80 0.40</p>	<p>57.37 43.05 28.69 14.37</p>
<p>8 hour minimum - daytime and/or evening Concession 25 Concession 50 Concession 75</p>	<p>73.55 55.15 36.80 18.40</p>	<p>3.00% 3.00% 3.00% 3.00%</p>	<p>2.20 1.70 1.10 0.60</p>	<p>75.76 56.80 37.90 18.95</p>

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Committee Room 2/3:</u>				
4 hour minimum - daytime	112.45	3.00%	3.40	115.82
Concession 25	84.35	3.00%	2.50	86.88
Concession 50	56.25	3.00%	1.70	57.94
Concession 75	28.10	3.00%	0.80	28.94
8 hour minimum - daytime and/or evening	159.55	3.00%	4.80	164.34
Concession 25	119.65	3.00%	3.60	123.24
Concession 50	79.75	3.00%	2.40	82.14
Concession 75	39.90	3.00%	1.20	41.10
<u>Council Chamber:</u>				
4 hour minimum - daytime	159.55	0.00%	0.00	159.55
Concession 25	119.65	0.00%	0.00	119.65
Concession 50	79.75	0.00%	0.00	79.75
Concession 75	39.90	0.00%	0.00	39.90
8 hour minimum - daytime and/or evening	260.65	0.00%	0.00	260.65
Concession 25	195.50	0.00%	0.00	195.50
Concession 50	130.35	0.00%	0.00	130.35
Concession 75	65.15	0.00%	0.00	65.15
<u>Full Civic Suite: Monday to Saturday (including servery)</u>				
4 hour minimum - daytime	260.65	0.00%	0.00	260.65
Concession 25	195.50	0.00%	0.00	195.50
Concession 50	130.35	0.00%	0.00	130.35
Concession 75				
8 hour minimum - daytime and/or evening	473.20	0.00%	0.00	473.20
Concession 25	354.90	0.00%	0.00	354.90
Concession 50	236.60	0.00%	0.00	236.60
Concession 75	118.30	0.00%	0.00	118.30
<u>Full Civic Suite: Sunday - exceptional (including servery)</u>				
4 hour minimum - daytime	296.30	0.00%	0.00	296.30
Concession 25	222.25	0.00%	0.00	222.25
Concession 50	148.15	0.00%	0.00	148.15
Concession 75	74.10	0.00%	0.00	74.10
8 hour minimum - daytime and/or evening	539.10	0.00%	0.00	539.10
Concession 25	404.35	0.00%	0.00	404.35
Concession 50	269.55	0.00%	0.00	269.55
Concession 75	134.80	0.00%	0.00	134.80

Comments

Increased the charges for the 3 Committee Rooms by 3% due to new projectors and TV screens available - Council Chamber and Weekend remain the same to encourage more weekend hire/use

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>CIVIC SUITE COMMERCIAL CHARGES</u>				
<u>Equipment Hire</u>				
OHP/Screen	23.35	0.00%	0.00	23.35
TV/Video	23.35	0.00%	0.00	23.35
Conferencing Sound System	23.35	0.00%	0.00	23.35
Flipchart stand	7.75	0.00%	0.00	7.75
4 hour minimum - daytime	8.85	0.00%	0.00	8.85
8 hour minimum - daytime and/or evening				
<u>Other Fees</u>				
Security	245.60	0.00%	0.00	245.60
Retainer				
<u>CIVIC SUITE - REFRESHMENT CHARGES</u>				
Teas and Coffees	1.10	0.00%	0.00	1.10
Commercial - per cup				

Comments

no increase on any of the commercial charges above as these are considered to reflect the market charges

REDDITCH BOROUGH COUNCIL

Planning & Regeneration

BUILDING CONTROL - VAT AT 20%

Explanatory notes:

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

a) If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b) You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

7. The additional charge refers to electrical works undertaken by a non qualified person who is unable to certify their work to appropriate electrical regulations.

Other information:

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p><u>TABLE A: STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING</u> 1,2,3 or More Properties: Application Regularisation</p> <p><u>TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)</u> Application Regularisation Additional Garage Conversion to habitable room Application Regularisation Additional Extension project Consolidated to just the Table B heading (delete) Application Regularisation Additional</p>	<p>Please Ring for Quote Please Ring for Quote</p> <p>Please Contact Us Please Contact Us Please Contact Us</p> <p>Please Contact Us Please Contact Us Please Contact Us</p> <p>Please Contact Us Please Contact Us Please Contact Us</p>			<p>Please Ring for Quote Please Ring for Quote</p> <p>Please Contact Us Please Contact Us Please Contact Us</p> <p>360.00 422.00 Please Contact Us</p> <p>Please Contact Us Please Contact Us Please Contact Us</p>

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p>All other extensions Consolidated to just the Table B heading (delete) Loft Conversions Consolidated to just the Table B heading (delete) Detached garage over Consolidated to just the Table B heading (delete) Electrical works by non-qualified electrician Application Regularisation Renovation of thermal element Application Regularisation Installing steel beam(s) within an existing house Application Regularisation Window replacment Application Regularisation Installing a new boiler or wood burner etc. Application Regularisation</p>	<p>Please Contact Us Please Contact Us Please Contact Us Please Contact Us</p>			<p>Please Contact Us Please Contact Us Please Contact Us Please Contact Us Please Contact Us Please Contact Us 215.00 258.00 215.00 258.00 420.00 504.00</p>
<p>Comments No VAT is payable on Regularosation charges The above fees (where stated) are to be published on the Council website as fixed fees. These fees reflect minor repetitive operations where the cost neutral input from the service can be determined. The remaining 'please contact us' fees require site specific charges in line with regulatory requirements.</p>				

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p>TABLE C: All Other works - Alterations and new build £0 +</p> <p>For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote</p> <p>These charges have been set on the following basis:</p> <p>1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months</p> <p>2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.</p> <p><u>Building Control – Supplementary Charges</u> If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).</p>	Please Contact Us			Please Contact Us
<p>Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.</p> <p>Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.</p> <p><u>ARCHIVED APPLICATIONS</u> Process request to re-open archived building control file, resolve case and issue completion certificate Each visit to site in connection with resolving archived building control cases</p>	52.00 67.90	1.60% 1.47%	0.80 1.00	52.80 68.90

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>DEVELOPMENT PLAN DOCUMENTS</u>				
<u>Previous Local Plans</u>				
Borough of Redditch Local Plan No.1:				
Written statement and proposals map	10.80	0.00%	0.00	10.80
Borough of Redditch Local Plan No.2:				
Written statement and proposals map	27.90	0.00%	0.00	27.90
Inspectors Report (1993 & 1995)	6.40	0.00%	0.00	6.40
<u>Local Development Framework Documents (LDF)</u>				
Borough of Redditch Local Plan No.3:				
Written statement and proposals map	68.30	0.00%	0.00	68.30
Inspectors Report	33.90	0.00%	0.00	33.90
Local Development Scheme (LDS)	20.30	0.00%	0.00	20.30
Statement of Community Involvement (SCI)	20.30	0.00%	0.00	20.30
Scoping Report for Development Plan Documents	20.30	0.00%	0.00	20.30
<u>Monitoring Documents</u>				
Housing Commitments in Redditch Borough since 1 April 1996	33.30	0.00%	0.00	33.30
Housing Completions on Large and Small Sites in Redditch Borough since 1 April 1996	33.30	0.00%	0.00	33.30
Replacement Dwellings Monitoring since 1 April 1996	33.30	0.00%	0.00	33.30
Annual Commitments & Completions on Small Windfall Sites since 1 April 1996	33.30	0.00%	0.00	33.30
Provision of Affordable Housing since 1 April 1996	33.30	0.00%	0.00	33.30
Employment Land Supply in Redditch Borough since 1 April 1996	33.30	0.00%	0.00	33.30
Annual Monitoring Report	33.30	0.00%	0.00	33.30

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Other Documents</u>				
Feckenham Housing Needs Assessment	6.60	0.00%	0.00	6.60
Redditch Housing Needs Assessment	13.30	0.00%	0.00	13.30
Residential Urban Capacity Study	45.60	0.00%	0.00	45.60
Open Space Needs Assessment	45.60	0.00%	0.00	45.60
Schedule of Buildings of Local Interest	32.30	0.00%	0.00	32.30
North West Redditch Master Plan Documents				
- Report	19.70	0.00%	0.00	19.70
- Transport Report Appendix	13.30	0.00%	0.00	13.30
- Landscape Appendix	1.50	0.00%	0.00	1.50
<u>Supplementary Planning Documents/ Guidance</u>				
Affordable Housing Provision (2000)	19.70	0.00%	0.00	19.70
Encouraging Good Design	19.70	0.00%	0.00	19.70
General Mobility Housing - Design Standards	6.20	0.00%	0.00	6.20
General Mobility Housing - Needs Assessment	3.30	0.00%	0.00	3.30
Employment Land Monitoring (SPG)	19.70	0.00%	0.00	19.70
All new Supplementary Planning Documents (SPD's)	19.70	0.00%	0.00	19.70
<u>DEVELOPMENT MANAGEMENT</u>				
High Hedge Complaints	237.60	0.00%	0.00	237.60
<u>Residential Development/ Development Site Area/Proposed Gross Floor Area</u>				
1* Dwelling	200.00	3.00%	6.00	206.00
2 - 4 Dwellings	300.00	3.00%	9.00	309.00
5 - 9 Dwellings	600.00	3.00%	18.00	618.00
10 - 49 Dwellings	1,200.00	3.00%	36.00	1,236.00
50 - 99 Dwellings	2,200.00	3.00%	66.00	2,266.00
100 - 199 Dwellings	3,000.00	3.00%	90.00	3,090.00
200+ Dwellings	4,000.00	3.00%	120.00	4,120.00
* includes one-for-one replacements				
Non-residential development (floor space)				
Floor area is measured externally				
Less than 500sqm	0.00	#DIV/0!	0.00	0.00
500 - 999sqm	500.00	3.00%	15.00	515.00
1000 - 1999sqm	1,000.00	3.00%	30.00	1,030.00
2000 - 4999sqm	2,000.00	3.00%	60.00	2,060.00
5000 - 9999sqm	2,500.00	3.00%	75.00	2,575.00
10,000sqm or greater	3,000.00	3.00%	90.00	3,090.00

Non-residential development (site area) where no building operations are proposed Less than 0.5ha 0.5 - 0.99ha 1 - 1.25ha 1.26 - 2ha 2ha or greater	300.00 600.00 1,000.00 2,000.00 3,000.00	3.00% 3.00% 3.00% 3.00% 3.00%	9.00 18.00 30.00 60.00 90.00	309.00 618.00 1,030.00 2,060.00 3,090.00
<p style="text-align: center;">Fee Concessions</p> <p>Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building.</p> <p>Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.</p>				
<p><u>Comments</u> Title change from "Development Management Charges" to Development Management" Deleted charges - All new and relevant planning policy documents are now placed online, the documents contained in this list are in some cases no longer required or relevant to the work of the strategic planning section. In the last 12 months we have no requests for hard copy versions of any of the documents on this list.</p>				

Service Category	Charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Business Centres</u>				
Fax - Outgoing				
UK	0.90	0.00%	0.00	0.90
Europe & Eire	1.80	0.00%	0.00	1.80
North America	2.00	0.00%	0.00	2.00
Other	2.90	0.00%	0.00	2.90
Fax - Incoming	0.60	0.00%	0.00	0.60
Secretarial				
- minimum charge	10.70	0.00%	0.00	10.70
- charge per hour	13.10	0.00%	0.00	13.10
Postal Address Facility - per month	47.00	0.00%	0.00	47.00
Telephone Divert:				
Normal - per quarter	120.20	0.00%	0.00	120.20
Gold - per quarter	227.30	0.00%	0.00	227.30
Photocopying:				
A4 single side	0.10	0.00%	0.00	0.10
A4 double side	0.20	0.00%	0.00	0.20
A3 single side	0.30	0.00%	0.00	0.30
A3 double side	0.30	0.00%	0.00	0.30
Photocopying:				
A4 single side - non tenants	0.20	0.00%	0.00	0.20
Conference Room (per hour):				
Rubicon Tenants	10.70	0.00%	0.00	10.70
Rubicon Non Tenants	21.30	0.00%	0.00	21.30
Greenlands Tenants	12.10	0.00%	0.00	12.10
Greenlands Non Tenants	24.00	0.00%	0.00	24.00
<u>Comments</u>				

REDDITCH BOROUGH COUNCIL

Regulatory Services

Roundings are to the nearest 5/10p.

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>TAXI LICENSING</u>				
- Hackney Carriage Vehicle Licence per annum (charge excludes vehicle testing)	258.70	0.00%	0.00	258.70
- Hackney Carriage Driver's Licence - 1 Year	58.60	2.39%	1.40	60.00
- Hackney Carriage Driver's Licence - 3 Year	144.00	2.08%	3.00	147.00
- Private Hire Vehicle Licence per annum (charge excludes vehicle testing)	258.70	0.00%	0.00	258.70
- Private Hire Operator's Licence - 1 Year				
- (1 vehicle)	164.00	0.00%	0.00	164.00
- per each additional vehicle	16.40	0.00%	0.00	16.40
- Private Hire Operator's Licence - 3 Year (1 Vehicle)	394.00	0.00%	0.00	394.00
- Private Hire Operator's Licence - 5 Year (1 Vehicle)	624.00	0.00%	0.00	624.00
- Private Hire Driver Licence - 1 Year	58.60	2.39%	1.40	60.00
- Private Hire Driver Licence - 3 Year	144.00	2.08%	3.00	147.00
- Dual Hackney Carriage and Private Hire Driver's Licence - 1 Year	83.00	2.41%	2.00	85.00
- Dual Hackney Carriage and Private Hire Driver's Licence - 3 Year	200.00	2.00%	4.00	204.00
- Knowledge test	20.00	10.00%	2.00	22.00
- Administration Charge - new applications	35.00	2.86%	1.00	36.00
- Transfer of plate - per transfer	48.00	4.17%	2.00	50.00
- Replacement Vehicle Plates	20.00	10.00%	2.00	22.00
- Replacement Driver's Badge (card)	11.00	9.09%	1.00	12.00
- Amendment to paper licence - eg change of address	10.50	4.76%	0.50	11.00
- DVLA Enquiry - Electronic	6.00	0.00%	0.00	6.00
- DVLA Enquiry - Paper	11.00	0.00%	0.00	11.00
- CRB Disclosure	53.00	3.77%	2.00	55.00

Comments

Any increases here are working towards cost recovery

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
GENERAL LICENSING				
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00	0.00%	0.00	1,418.00
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	0.00%	0.00	1,301.00
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	0.00%	0.00	1,183.00
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	0.00%	0.00	1,064.00
- Animal Boarding - Initial - to be deleted	126.00	0.00%	0.00	126.00
- Animal Boarding - Renewal - to be deleted	126.00	0.00%	0.00	126.00
- Animal Boarding - Vet fees/Animal welfare visit if applicable charged at cost - to be deleted	Recharged at cost			Recharged at cost
- Dog Breeding - Initial - to be deleted	126.00	0.00%	0.00	126.00
- Dog Breeding - Renewal - to be deleted	126.00	0.00%	0.00	126.00
- Dog Breeding - Vet fees/Animal welfare visit if applicable charged at cost - to be deleted	Recharged at cost			Recharged at cost
- Pet Shops - Initial - to be deleted	126.00	0.00%	0.00	126.00
- Pet Shops - Renewal - to be deleted	126.00	0.00%	0.00	126.00
- Pet Shops - Vet fees / Animal welfare visit if applicable charged at cost - to be deleted	Recharged at cost			Recharged at cost
- Riding Establishments - to be deleted	200.00	0.00%	0.00	200.00
- Riding Establishment - Vet fees / Animal welfare visit if applicable charged at cost - to be deleted	Recharged at cost			Recharged at cost
- Animal Activity License (includes animal boarding, dog breeding, pet shops, & ride establishments)	NEW CHARGE			
Application Fee	NEW CHARGE	0.00%	322.00	322.00
Variation Fee	NEW CHARGE	0.00%	235.00	235.00
Inspection Fee	NEW CHARGE	0.00%	160.00	160.00
1 Year License Fee	NEW CHARGE	0.00%	180.00	180.00
2 Year License Fee	NEW CHARGE	0.00%	357.00	357.00
3 Year License Fee	NEW CHARGE	0.00%	535.00	535.00
Vet fee recharge - if applicable	NEW CHARGE			Full Cost Recovery
- Performing Animals	NEW CHARGE			
Application Fee	NEW CHARGE	0.00%	215.00	215.00
Variation Fee	NEW CHARGE	0.00%	155.00	155.00
Inspection Fee	NEW CHARGE	0.00%	160.00	160.00
3 Year License Fee	NEW CHARGE	0.00%	290.00	290.00
Vet fee recharge - if applicable	NEW CHARGE			Full Cost Recovery
- Dangerous Wild Animals - Initial	199.50	15.29%	30.50	230.00
- Dangerous Wild Animals - Renewal	199.50	15.29%	30.50	230.00
- Dangerous Wild Animals - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost			Recharged at cost
- Zoo - Initial	126.00	1.59%	2.00	128.00
- Zoo - Renewal / Variation / Transfers	126.00	1.59%	2.00	128.00
- Zoo - Vet fees/Animal welfare visit if applicable charged at cost	Recharged at cost			Recharged at cost
- Control of Sex Establishments	979.00	2.15%	21.00	1,000.00

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
Acupuncture, Tattooing, Ear Piercing and Electrolysis - Premises - Practitioners	130.00 85.00	2.31% 2.35%	3.00 2.00	133.00 87.00
Scrap Metal Dealers Act 2013 - Site Licence (New) Per Additional Site - Collectors Licence (New) - Site Licence (Renewal) Per Additional Site - Collectors Licence (Renewal) - Variation of Licence - Copy of Licence (if lost or stolen)	290.00 150.00 145.00 240.00 150.00 95.00 65.00 25.00	0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	290.00 150.00 145.00 240.00 150.00 95.00 65.00 25.00
<u>Comments</u> New Charges - Agreed at licensing committee and full council				
ENVIRONMENTAL HEALTH <u>Dog Warden</u> - Penalty (statutory fee) - Kennelling Fee - £13.50 per day or part day - Kennelling Fee for dangerous dog by breed or behaviour- £20 per day - Admin charge - Levy for out of hours - Repeat offence levy	25.00 13.50 20.00 15.00 35.00 25.00	0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	0.00 0.00 0.00 0.00 0.00 0.00	25.00 13.50 20.00 15.00 35.00 25.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
GAMBLING FEES				
<u>Premises Licence Fees - Discretionary</u>				
<u>Bingo Premises</u>				
- Grant	2,128.00	0.00%	0.00	2,128.00
- Annual Fee	626.00	0.00%	0.00	626.00
- Variation	1,064.00	0.00%	0.00	1,064.00
- Transfer	730.00	0.00%	0.00	730.00
- Application for Provisional Statement	2,128.00	0.00%	0.00	2,128.00
- Licence Application (Provisional Statement Holders)	730.00	0.00%	0.00	730.00
- Copy of Licence	25.00	0.00%	0.00	25.00
- Notification of Change	50.00	0.00%	0.00	50.00
- Re-instatement Fee	730.00	0.00%	0.00	730.00
<u>Adult Gaming Centre</u>				
- Grant	1,216.00	0.00%	0.00	1,216.00
- Annual Fee	626.00	0.00%	0.00	626.00
- Variation	626.00	0.00%	0.00	626.00
- Transfer	730.00	0.00%	0.00	730.00
- Application for Provisional Statement	1,216.00	0.00%	0.00	1,216.00
- Licence Application (Provisional Statement Holders)	730.00	0.00%	0.00	730.00
- Copy of Licence	25.00	0.00%	0.00	25.00
- Notification of Change	50.00	0.00%	0.00	50.00
- Application by Re-instatement	730.00	0.00%	0.00	730.00
<u>Family Entertainment Centre</u>				
- Grant	1,216.00	0.00%	0.00	1,216.00
- Annual Fee	578.00	0.00%	0.00	578.00
- Variation	626.00	0.00%	0.00	626.00
- Transfer	608.00	0.00%	0.00	608.00
- Application for Provisional Statement	1,216.00	0.00%	0.00	1,216.00
- Licence Application (Provisional Statement Holders)	608.00	0.00%	0.00	608.00
- Copy of Licence	25.00	0.00%	0.00	25.00
- Notification of Change	50.00	0.00%	0.00	50.00
- Application by Re-instatement	596.00	0.00%	0.00	596.00

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Betting Premises (excluding tracks)</u>				
- Grant	1,817.00	0.00%	0.00	1,817.00
- Annual Fee	364.00	0.00%	0.00	364.00
- Variation	908.00	0.00%	0.00	908.00
- Transfer	727.00	0.00%	0.00	727.00
- Application for Provisional Statement	1,817.00	0.00%	0.00	1,817.00
- Licence Application (Provisional Statement Holders)	727.00	0.00%	0.00	727.00
- Copy of Licence	25.00	0.00%	0.00	25.00
- Notification of Change	50.00	0.00%	0.00	50.00
- Application by Re-instatement	730.00	0.00%	0.00	730.00
<u>Betting Premises (Including Tracks)</u>				
- Grant	1,817.00	0.00%	0.00	1,817.00
- Annual Fee	364.00	0.00%	0.00	364.00
- Variation	908.00	0.00%	0.00	908.00
- Transfer	727.00	0.00%	0.00	727.00
- Application for Provisional Statement	1,817.00	0.00%	0.00	1,817.00
- Licence Application (Provisional Statement Holders)	727.00	0.00%	0.00	727.00
- Copy of Licence	25.00	0.00%	0.00	25.00
- Notification of Change	50.00	0.00%	0.00	50.00
- Application by Re-instatement	730.00	0.00%	0.00	730.00
<u>Temporary Event Use Notice</u>				
- Grant	304.00	0.00%	0.00	304.00
- Copy of Licence	15.00	0.00%	0.00	15.00

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
GAMBLING ACT PERMIT FEES - STATUTORY				
<u>Licensed Premises Gaming Machine Permit</u>				
- Grant	150.00	0.00%	0.00	150.00
- Existing operator grant	100.00	0.00%	0.00	100.00
- Variation	100.00	0.00%	0.00	100.00
- Transfer	25.00	0.00%	0.00	25.00
- Annual Fee	50.00	0.00%	0.00	50.00
- Change of name	25.00	0.00%	0.00	25.00
- Copy of Permit	15.00	0.00%	0.00	15.00
<u>Licensed Premises Automatic Notification Process</u>				
- Grant	50.00	0.00%	0.00	50.00
<u>Club Gaming Permits</u>				
- Grant	200.00	0.00%	0.00	200.00
- Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
- Existing operator grant	100.00	0.00%	0.00	100.00
- Variation	100.00	0.00%	0.00	100.00
- Renewal	200.00	0.00%	0.00	200.00
- Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
- Annual Fee	50.00	0.00%	0.00	50.00
- Change of Name	100.00	0.00%	0.00	100.00
- Copy of Permit	15.00	0.00%	0.00	15.00
<u>Club Machine Permits</u>				
- Grant	200.00	0.00%	0.00	200.00
- Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
- Existing operator grant	100.00	0.00%	0.00	100.00
- Variation	100.00	0.00%	0.00	100.00
- Renewal	200.00	0.00%	0.00	200.00
- Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00
- Annual Fee	50.00	0.00%	0.00	50.00
- Copy of Permit	15.00	0.00%	0.00	15.00
- Change of Name	25.00	0.00%	0.00	25.00
- Transfer of Permit	25.00	0.00%	0.00	25.00

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Family Entertainment Centre Gaming Machine Permit</u>				
- Grant	300.00	0.00%	0.00	300.00
- Existing operator grant	100.00	0.00%	0.00	100.00
- Change of name	25.00	0.00%	0.00	25.00
- Renewal	300.00	0.00%	0.00	300.00
- Copy of Permit	15.00	0.00%	0.00	15.00
<u>Prize Gaming Permits</u>				
- Grant	300.00	0.00%	0.00	300.00
- Existing operator grant	100.00	0.00%	0.00	100.00
- Change of name	25.00	0.00%	0.00	25.00
- Renewal	300.00	0.00%	0.00	300.00
- Copy of Permit	15.00	0.00%	0.00	15.00
- Transitional Application Fee	100.00	0.00%	0.00	100.00
<u>Small Lottery Registration (statutory)</u>				
- Grant	40.00	0.00%	0.00	40.00
- Annual fee	20.00	0.00%	0.00	20.00
<u>Comments</u>				

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<u>Premises Licences & Club Premises Certificates Fees - Statutory Licensing Act 2003</u>				
The fees for applications for new licenses, or variations are set according to the rateable value of the premises to be licensed				
Band:				
A (0 - 4,300)				
Initial Fee	100.00	0.00%	0.00	100.00
Annual Charge	70.00	0.00%	0.00	70.00
B (4,301 - 33,000)				
Initial Fee	190.00	0.00%	0.00	190.00
Annual Charge	180.00	0.00%	0.00	180.00
C (33,001 - 87,000)				
Initial Fee	315.00	0.00%	0.00	315.00
Annual Charge	295.00	0.00%	0.00	295.00
D (87,001 - 125,000)				
Initial Fee	450.00	0.00%	0.00	450.00
Annual Charge	320.00	0.00%	0.00	320.00
E (125,001 & over)				
Initial Fee	635.00	0.00%	0.00	635.00
Annual Charge	350.00	0.00%	0.00	350.00
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.				
For premises whose business is mainly alcohol-related (not Registered Clubs) fees for Premises in Band D and E are as follows				
D(x2) (87,001 - 125,000)				
Initial Fee	900.00	0.00%	0.00	900.00
Annual Charge	640.00	0.00%	0.00	640.00
E(x2) (125,001 & over)				
Initial Fee	1,905.00	0.00%	0.00	1,905.00
Annual Charge	1,050.00	0.00%	0.00	1,050.00
Large Events				
An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.				
Personal Licence				
	37.00	0.00%	0.00	37.00
Temporary Event Notice (Per Notice)				
	21.00	0.00%	0.00	21.00

Service Category	charge 1st April 2018 £	% Change	increase/ decrease £	Proposed charge from 2019 £
<p>Exemptions</p> <p>Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.</p> <p>No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.</p> <p>Application for copy of licence or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or address (holder of premises licence) 10.50</p> <p>Application to vary the Designated Premises Supervisor 23.00</p> <p>Application to transfer a premises licence 23.00</p> <p>Interim authority notice following death etc. of licence holder 23.00</p> <p>Application for making of a provisional statement 315.00</p> <p>Application for copy of certificate or summary on theft, loss etc. 10.50</p> <p>Notification of change of name or alteration of club rules 10.50</p> <p>Change of relevant registered address of club 10.50</p> <p>Temporary Event Notices 21.00</p> <p>Application for copy of licence on theft, loss etc. of temporary event notice 10.50</p> <p>Application for copy of licence on theft, loss etc. of personal licence 10.50</p> <p>Notification of change of name or address (Personal Licence) 10.50</p> <p>Notice of interest in any premises 21.00</p> <p>Minor variation application 89.00</p> <p>Should you need assistance in determining which level of fee you are required to pay, please contact the Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email -wrsenquiries@worcsregservices.gov.uk In all cases, cheques must be made payable to 'Redditch Borough Council'</p>				
<p>Comments</p>				